



Calday Grange Grammar School

05 November 2025

Dear Parent,

YEAR 11 INTERNAL EXAMINATIONS 2025
MONDAY 17TH NOVEMBER TO FRIDAY 5TH DECEMBER

The Year 11 internal examinations will be held this year between **Monday 17th November and Friday 5th December**.

Timetabled lessons for members of the Year 11 will continue as normal throughout this period, however, revision for the examinations may be permitted in these lessons as directed by teaching staff. When not in an examination, students must return to lessons as normal.

Therefore, it is essential that students bring to school each day, all resources and materials to assist them with revision and preparation for the forthcoming examinations. Students will be required to leave and return to normal timetabled lessons as necessary.

The school attaches considerable importance to these internal examinations and believes that plenty of experience of GCSE style questions is essential. These examinations represent the only opportunity your son will have of a full-scale dress rehearsal for the GCSE examinations in May/June. It is important that students have read and are fully aware of the arrangements to make the most of these examinations, see attached briefing sheet.

It is important that all students familiarise themselves with and follow all the guidance and instructions given to them in the Public Examination Handbook to avoid suspected malpractice; any attempted cheating, behavioural issues or similar that would constitute malpractice in the GCSE Examinations in Summer will be treated as such for the internals. Appropriate sanctions will be given in School and letters will be sent to parents detailing the incident and the sanction given.

In some cases, the 'internal' results may point to the need for a sharp intensification of effort. You will, incidentally, be formally notified of the results of these examinations through the medium of the school report issued in January. In cases where there is cause for concern, we will be in touch with you by letter after the report is issued.

For your information, a student-briefing sheet and the examination timetable are included in this letter.

Yours sincerely

The Examinations Office
examsinbox@calday.co.uk

Ambition, Respect and Pride

Headteacher: Mr Stephen Gray

Calday Grange Grammar School, Grammar School Lane, Wirral CH48 8GG
0151 625 2727 | theschool@calday.co.uk | www.calday.co.uk

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INSTRUCTIONS FOR GCSE INTERNAL EXAMINATIONS

The conditions under which the Internal Examinations are conducted will, as far as possible, reflect the conditions adopted next summer. This is to prepare you for your GCSEs so that you are familiar with the examination board regulations and how public examinations are conducted.

You will be fully briefed by the Assistant Head, Mr Douglass, before these examinations and again in the summer term. Full details of examination rules and regulations are available in the most recent [Public Examinations Handbook](#), a copy of which will be on the school website under Examinations.

KEY POINTS TO REMEMBER

1. You should arrive 10 minutes before the published start time of the examination to allow time for you to be seated (*in the summer, you will need to arrive 20 minutes before*). Ensure that you have been to the toilet **before** arriving.
2. At the beginning of each examination, you must check your seat number via Edulink (under Exam Timetable on the Exams page). You will need to check which **ROOM** you have been seated in and your **SEAT NUMBER**.
3. Those taking examinations in the Hall should enter through the entrance on the **TOP YARD** in silence and must not congregate anywhere else. If you have an examination in an alternative venue, you should line up quietly outside the room and enter in silence when directed to do so by the invigilator.
4. Sit in the desk allocated to you on your Exam Timetable on Edulink.
5. Mobile phones, watches (of any kind) and any other electronic devices **must not** be taken into the examination room. If you do bring a mobile phone or watch and cannot leave it in your locker, you must switch it off and put it into a box as indicated by the invigilator. Please note that the mobile phone remains your responsibility. You will need to stay behind after the exam to collect it.
6. You must bring your school ID card to the examination with you and place this face up on the desk. Your ID card should state your exam number which you may need for certain examinations. If it does not, please ask your form tutor or speak to the Exams Office for the number.
7. When you enter the examination room, there can be no further communication of any kind, as any form of communication will be deemed as malpractice. There must be no writing on your hands or any phones or notes in your possession.
8. Listen carefully to the invigilator's instructions and make sure you understand the written instructions on the paper.
9. You must use black ink (gel pens are not permitted). Pens, pencils etc must be in a clear, transparent pencil case. It is your responsibility to ensure that you have all the correct equipment (pens, pencils, protractor, calculator, compass etc. for examinations).
10. You must stay until the end of the exam. Toilet breaks are not permitted in the first hour or last fifteen minutes (unless you have a medical reason, which has been discussed with the Exams Office prior to your exams).
11. You must observe the rules on uniform.

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12. Food is not permitted in examinations. Clear bottles of water only are permitted to be brought in to the examination venue. All labels must be removed prior to the examination.
13. If you miss an examination, you must arrange an alternative session with the examination office as soon as possible, or your subject teacher if the examinations have ended.
14. Please note that failure to comply with instructions will result in your disqualification from an examination.

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YEAR 11 INTERNAL EXAMINATION TIMETABLE
Monday 17th November – Friday 5th December 2025

	Exam	Start Time	Room	Access Room	Mins		Exam	Start Time	Room	Access Room	Mins		Exam	Start Time	Room	Access Room	Mins	
Monday 17th November	Graphics (Session 1)	08:45	D26, Art Comp Room		180	B R E A K							Graphics (Session 2)	13:15	D26, Art Comp Room		120	
Tuesday 18th November	Graphics (Session 3)	09:00	D26, Art Comp Room		180									Graphics (Session 4)	13:15	D26, Art Comp Room		120
Wednesday 19th November	Art (Session 1)	08:45	A2, A3		180									Art (Session 2)	13:15	A2, A3		120
Thursday 20th November	Art (Session 3)	09:00	A2, A3		180									Art (Session 4)	13:15	A2, A3		120
Friday 21st November	Computer Studies Paper 1	09:00	D34	D35, D36	120									Biology	13:15 *	Hall	D35, D36	105
	Maths Foundation Paper	09:00	D34	D35, D36	90									Biology Combined	13:15 *	Hall, D34	D35, D36	75
														* Access students start at 13:00				
Monday 24th November	Maths Paper 1: Non-Calculator	09:00	Hall, D34	D35, D36	90			PE Paper 1	11:30	Hall	D34, D35	60		Geography Paper 1	14:00	Hall	D34, D35	60
Tuesday 25th November	Religious Studies Paper 1: Thematic Paper	09:00	D34	D35, D36	85									Chinese: Listening & Reading (Higher)	13:15	B5	B5	50 + 60
														Russian: Listening & Reading (Higher)	13:00	D34	D34	50 + 65
														Russian: Listening & Reading (Foundation)	13:15	D36	D36	40 + 50
Wednesday 26th November	English Literature Paper 2	08:45	Hall, D34	D35, D36, G16	150									Business Studies	13:15 *	Hall	D35, D36	105
														* Access students start at 13:00				
Thursday 27th November	Chemistry	09:00	Hall	D35, D36	105									Spanish: Listening & Reading (Higher)	13:00	Hall	Hall	45 + 60
	Chemistry Combined	09:00	Hall, D34	D35, D36	75									Spanish: Listening & Reading (Foundation)	13:15	D34	D34	35 + 45
														German: Listening & Reading (Higher)	13:15	D36	D36	45 + 60
Friday 28th November	Food Tech	09:00	Hall	D34, D35	105									History Paper 3: Weimar & Nazi Germany	13:15	Hall	D34, D35	90
	Drama	09:00	Hall	D34, D35	90													
Monday 1st December	English Language	09:00	Hall, D34	D35, D36, G16	105									Religious Studies Paper 2: Christianity Paper	14:00	D34	D35, D36	55
Tuesday 2nd December	DT Product Design	09:00	Hall	D34, D35	120								Music	13:00	T1/T2	T1/T2	105	
													PE Paper 2	14:00	Hall	D36	45	
Wednesday 3rd December	Physics	09:00	Hall	D35, D36	105								Chinese: Writing (Higher)	13:15	Hall	D35	80	
	Physics Combined	09:00	Hall, D34	D35, D36	75								Russian: Writing (Higher)	13:15	Hall	D35	85	
													Russian: Writing (Foundation)	13:15	Hall	D35	80	
Thursday 4th December	History Paper 2B: Anglo-Saxon and Norman England	09:00	Hall	D34, D35	60		Geography Paper 2	11:30	Hall	D34, D35	60		Spanish: Writing (Higher)	13:15	Hall	D34, D35	75	
													Spanish: Writing (Foundation)	13:15	Hall	D34, D35	70	
													German: Writing (Higher)	13:15	Hall		75	
Friday 5th December	Computer Studies Paper 2	09:00	D34	D35	105								Maths Paper 2: Calculator	13:15	Hall, D34	D35, D36	90	

Rooms are subject to change. Please view Edulink prior to each exam for your specific exam room and start time.