



- You must bring your school ID card to the examination with you and place this face up on your desk.
- When you enter the examination room, there can be no further communication of any kind, as any form of communication will be deemed as malpractice (i.e. cheating). There must be no writing on your hands or notes in your possession.
- Listen carefully to the invigilator's instructions and make sure you understand the written instructions on the paper.
- You must use black ink (gel pens are not permitted). Pens, pencils etc. must be in a clear, transparent pencil case. It is your responsibility to ensure that you have all the correct equipment.
- You must stay until the end of the exam. Toilet breaks are not permitted during the first hour or last fifteen minutes of an exam, unless you have a medical reason.
- Food is not permitted in examinations. Clear bottles of water only are permitted to be brought in to the examination venue. All labels must be removed prior to the examination.
- If you miss an examination, you must arrange an alternative session with the Exams Office as soon as possible, or your subject teacher if the examinations have ended.
- All students will recommence lessons on Monday 22<sup>nd</sup> June.

**Study Leave Arrangements:**

From Wednesday 10<sup>th</sup> June until Friday 19<sup>th</sup> June, you will be on study leave and should only attend school to sit your examinations. Therefore, it is vital that you plan your time wisely and give yourself sufficient time to travel into school.